HABITABILITY SYSTEMS POLICY AND PROCEDURES

JANICE MURPHY
NSWCCD-SSES 9783

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- HABITABILITY SYSTEMS CONSISTS OF:
  - GALLEY EQUIPMENT
  - LAUNDRY EQUIPMENT
  - FURNITURE & SANITARY SPACES

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- POLICY FOR PROCURING SHIPBOARD EQUIPMENT
  - ALL SHIPBOARD HABITABILITY EQUIPMENT SHOULD BE PROCURED THROUGH THE APPLICABLE CATALOGS:
    - FOODSERVICE EQUIPMENT CATALOG
    - FURNITURE CATALOG
    - LAUNDRY AND DRYCLEANING CATALOG
  - THESE CATALOGS CAN BE FOUND ON THE HABITABILITY WEBSITE:
    - https://90machinery.navsses.navy.mil/habitability

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- POLICY FOR PROCURING SHIPBOARD EQUIPMENT (cont'd)
  - AUTHORIZATION FOR UTLIZATION OF EQUIPMENT NOT FOUND IN APPLICABLE CATALOGS SHOULD BE MADE TO THE APPLICABLE LCEM/ISEA FOR ALTERNATIVES:
    - FOODSERVICE: JIM BRECHKA 215-897-7311 OR JANICE MURPHY 215-897-1647 DSN 443
    - FURNITURE: ROBERT VASINDA 215-897-7654 DSN 443
    - LAUNDRY/DRYCLEANING: JOSEPH BOWEN 215-897-7925 DSN 443

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- POLICY FOR PROCURING SHIPBOARD EQUIPMENT(cont'd)
  - PER NAVSEA DIRECTION (R302000Z AUG 02) SUPSHIPS, PORT ENGINEERS, SHIPYARDS, TYCOMS AND OTHER INDIVIDUAL ACTIVITIES CANNOT AUTHORIZE THE PROCUREMENT AND USE OF HABITABILITY EQUIPMENT WITHOUT CONCURRENCE OF NSWCCD-SSES CODE 9783

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- PROCEDURES FOR PROCURING ALTERNATE EQUIPMENT
  - IN ORDER TO ENHANCE STANDARDIZATION AND LOGISTICS SUPPORT, MINIMIZE RE-CONFIGURATION COST AND ENSURE THAT ALL SHIPBOARD HABITABILITY EQUIPMENT POSSESS ESSENTIAL IN-SERVICE CHARACTERISTICS; I.E. MARINE CAPABLE, SYSTEM COMPATIBLE, SAFE, READILY SERVICEABLE AND RELIABLE, THE FOLLOWING SHOULD BE ADHERED TO:

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- PROCEDURES FOR PROCURING ALTERNATE EQUIPMENT (cont'd)
  - ALL EQUIPMENT SHALL BE MANUFACTURED IN ACCORDANCE WITH ALL NAVY STANDARD AND HULL TYPE DRAWINGS OR MILITARY, FEDERAL OR NAVY AUTHORIZED COMMERCIAL SPECIFICATIONS
  - PROVEN AND APPROVED BY EITHER CERTIFIED TEST AND EVALUATION OR CONTROLLED SHIPBOARD PERFORMANCE TESTING (AUTHORIZATION FOR THIS MUST BE SUBMITTED TO NSWCCD-SSES AND APPROVED BY THE TYCOM)

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- PROCEDURES FOR PROCURING ALTERNATE EQUIPMENT (cont'd)
  - ALL EQUIPMENT AND FURNISHINGS NOT CONTAINED IN THE APPLICABLE CATALOGS MUST BE REVIEWED BY THE LCEM/ISEA PRIOR TO PROCUREMENT AND MUST HAVE A VALID JUSTIFICATION AS TO WHY THEY WANT TO PROCURE THESE ITEMS FOR SHIPBOARD USE. THE FOLLOWING MUST BE PROVIDED BY EITHER FACSIMILE, EMAIL, LETTER OR NAVAL MESSAGE TO NSWCCD-SSES 9783 FOR APPROVAL

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- PROCEDURES FOR PROCURING ALTERNATE EQUIPMENT (cont'd)
  - REQUESTOR'S NAME, PHONE NUMBER AND FACSIMILE NUMBER
  - TYPE OF EQUIPMENT, ORIGINAL EQUIPMENT MANUFACTURER'S (OEM) MODEL NUMBER AND PRICE
  - VALID TECHNICAL AND CONFIGURATION JUSTIFICATION FOR THE PROCUREMENT (PLAN AHEAD – AS IMMINENT DEPLOYMENT, END OF FISCAL YEAR OR OTHER TIME RELATED REAONS ARE NOT GENERALLY CONSIDERED VALID REASONS)

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- PROCEDURES FOR PROCURNG ALTERNATE EQUIPMENT (cont'd)
  - TECHNICAL CHARACTERISTICS: DIMENSIONS, SERVICE OR UTILITY REQUIREMENTS (ELECTRIC, WATER, STEAM, AIR, ETC), MATERIAL USED IN FABRICATION AND FUNCTION OF THE EQUIPMENT
  - AREA WHERE EQUIPMENT IS TO BE USED INCLUDING COMPARTMENT NAME AND NUMBER
  - MAXIMUM DIMENSIONS OF LOCATION WHERE EQUIIPMENT IS TO BE INSTALLED TO ENSURE ADEEQUATE FIT AND MAINTENANCE/SERVICE AREA
  - FOR FURNITURE: A SIGNED VENDORS SUBMITTAL FORM AND ACCOMPANYING DATA

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- PROCEDURES FOR PROCURING ALTERNATE EQUIPMENT (cont'd)
  - FORM 1149 OR EQUIVALENT BY THEMSELVES ARE NOT CONSIDERED ADEQUATE AS THEY DO NOT CONTAIN COMPLETE TECHNICAL DATA.
  - REQUEST FOR EQUIPMENT NOT PART OF THE COMPARTMENTS AUTHORIZED OUTFITTING WILL NOT BE CONSIDERED. THE USE OF COMMERCIAL GRADE EQUIPMENT SUCH AS SMALL HOUSEHOLD TYPE REFRIGERATORS/FREEZERS OR STACKABLE WASHER/DRYERS NOT APPROVED TO BE PLACED IN THE SPACE BY THE LCEM WILL NOT BE CONSIDERED.

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- PROCEDURES FOR PROCURING ALTERNATE EQUIPMENT (cont'd)
  - VARIOUS AVENUES EXIST FOR PROCURING SHIPBOARD AUTHORIZED EQUIPMENT. THE PROCURER SHOULD RESEARCH ALL SOURCES TO OBTAIN THE BEST PRICE FOR THE EQUIPMENT. THIS EQUIPMENT CAN BE PROCURED THRU THE PRIME VENDOR EQUIPMENT CONTRACT (A NON-MANDATORY CONTRACT), THE NAVY SYSTEM OR DIRECTLY THROUGH MANUFACTURERS AND THEIR DISTRIBUTORS. AS LONG AS THE EQUIPMENT IS DESIGNATED AS SHIPBOARD BY NSWCCD-SSES 9783 EITHER THRU THE APPLICABLE CATALOGS, OR THRU WRITTEN PERMISSION.

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- POLICY FOR APPROVING HABITABILITY EQUIPMENT TECHNICAL DATA (TECH MANUALS)
  - WHEN PROCURING SHIPBOARD AUTHORIZED HABITABILITY EQUIPMENT THRU CONTRACT REQUIREMENTS, SEARCH FOR APPLICABLE TECHNICAL MANUALS SHOULD BE CONDUCTED THRU THE NAVSUP ON-LINE LIBRARY (NLL).
  - FOR SHIPBOARD AUTHORIZED EQUIPMENT THAT DOES NOT HAVE AN APPLICABLE TECHNICAL MANUAL, REQUESTS FOR TECHNICAL MANUAL IDENTIFICATION NUMBERS (TMIN-R) SHOULD BE SUBMITTED TO NSWCCD-SSES CODE 944 FOR PROCESSING AND FORWARDING TO COGNIZANT LCEM/ISEA FOR REVIEW.

HABITABILITY SYSTEMS POLICY AND PROCEDURES

- POLICY FOR APPROVING HABITABILITY EQUIPMENT TECHNICAL DATA (TECH MANUALS)